

for Graduway Enhanced Tagging



What permissions are required to tag a group or affiliation in a feed post?

Platform admins can tag any group or affiliation across the platform, while group admins can only tag groups they manage. Non-admin users are restricted from tagging unless the group admin enables this feature.

How does tagging work in comments? Can I tag groups and affiliations in comments as well as posts?

Yes, you can tag groups and affiliations in both posts and comments. The tagging will function similarly in comments, notifying all users within the tagged group or affiliation.

What happens if I tag multiple groups or affiliations in a single post or comment?

The system uses an "or" logic, meaning notifications are sent to any users who match one of the tags.

Are notifications sent to all users in a group or affiliation when they are tagged?

Yes, when a group or affiliation is tagged, all users who are members of that group or affiliation at the time will receive a notification.

Can I disable the tagging feature for my group as a group admin?

Yes, group admins can control whether non-admin group members can tag the entire group in posts and comments through the group permissions settings.

What happens if a user in my group has opted out of notifications? Will they still be notified if the group is tagged?

Opting out of notifications will prevent users from receiving notification emails about any tags, even if they belong to tagged groups.

Can non-admin users tag groups or affiliations in a group post?

Non-admin users can only tag groups (not affiliations) in a group post or comment if the platform admin has enabled this via group permissions.

Can non-admin users tag groups or affiliations in the main feed?

Non-admin users cannot tag groups or affiliations in the main feed.

Will tagging a group in the main feed cause the post to appear in the group's feed as well?

No, tagging a group in the main feed will not cause the post to appear in the group's feed. The tagging is intended to notify group members without duplicating the post across different feeds.

Can I tag a group or affiliation that I am not a member of?

Only platform admins can tag any group or affiliation, even if they are not members. Group admins can only tag the groups they manage.

Is there a limit to how many groups or affiliations I can tag in a single post or comment?

While there is no specific limit mentioned, the tagging system dynamically updates to show relevant groups or affiliations as you type, allowing you to tag multiple groups or affiliations as needed.

How are tags formatted in the post? Are they clickable?

Group tags will appear as "@group name" in the post text and are hyperlinked, directing users to the group's page. Affiliation tags also appear as "@affiliation" but do not include a hyperlink.

What should I do if the tagging feature doesn't work as expected (e.g., tags not appearing, notifications not sent)?

If the tagging feature doesn't work correctly, please let your Customer Success Manager know or reach out to <u>Gravyty Support.</u>

Tagging Permissions and Notifications

| Role | Action | Notification | Visibility |
|--------------------------------------|--|---|---|
| Platform Admin | Tag Affiliation in any post or comment | All users in affiliation notified. | Group feed Group members in their main feed. |
| Platform Admin | Tag Group in any post or comment | All users in group notified. | Group feedGroup members in their main feed. |
| Group Admin | Tag the whole group in a group post or comment Tag group in any main post or comment | All users in group notified. | Group feed Group members in their main feed. |
| Group Admin | Tag user affiliation in a group post or comment | Affiliation members in groups notified. | Group feed User has to be a group member and in the affiliation to see the post on their in their main feed. |
| End User (if enabled - feature flag) | Tag the whole group in a group post or comment | All members in a group | Group feed Group members personal feed. |

